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# Stamford Building Warranty Insurance

## New Build - Project Notification Form (PNF)

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### **Insurance Cover Provided**

Building Warranty Insurance covers the cost to repair damage in new buildings for 10 years from the date of practical completion of the project which has been caused by defective design, faulty materials or defective workmanship. In some cases cover is also provided for losses due to the failure of the builder to complete the project. The Policy is issued by Stamford Insurance acting as the Scheme Administrator on behalf of certain underwriters at Lloyd's of London. Our policies protect the owner and their tenants and can be assigned to subsequent owners on sale.

### **Stamford Builder / Developer Registration**

A warranty can be issued where the Builder / Developer has been approved by Stamford. To become approved please complete a Builder / Developer Registration Form. If the form is fully completed and submitted with all relevant up to date information, we would expect to confirm our decision within 10 working days.

### **Project Notification (to obtain quotation)**

Once the Builder / Developer has been approved, a Project Notification Form should be completed for each project.

### **Duty of Disclosure**

It is a basic principle of Insurance Law that when applying for insurance, you must disclose any material facts to the insurer and the answers you give must be true and complete. A fact is material if it would influence the insurer in deciding whether or not to accept an application for insurance and if so, on what terms. You cannot disclose information which you do not know and you do not have to disclose information:

- which diminishes the risk being considered by the insurer
- which is of common knowledge
- which the insurer knows or ought to know in the ordinary course of business
- where your duty to disclose is waived by the insurer

**If you are in doubt about whether a fact is material or not, you should disclose it.**

### **Privacy Statement**

We are committed to safeguarding your privacy and the confidentiality of your information. We will only request information from you which is relevant to the insurance being applied for and will only disclose that information to the insurers and other professionals who are working with us, and who will be similarly bound in confidentiality.



Coverholder at

**LLOYD'S**

**1. Developer**

<b>Contact Name</b>			
<b>Company Name</b>			
<b>Address</b>			
<b>Company Reg. Number</b>			
<b>Telephone Number</b>		<b>Website</b>	
<b>Email</b>			

**2. Builder / Main Contractor** (if different from Developer)

<b>Contact Name</b>			
<b>Company Name</b>			
<b>Address</b>			
<b>Company Reg. Number</b>			
<b>Telephone Number</b>		<b>Website</b>	
<b>Email</b>			

<b>Has the Builder had any warranty claims in the last 5 years, whether covered by insurance or not?</b> If yes please give details:	Yes		No	

**3. Purchaser/s (if known)** – please attach a copy of the Sale & Purchase agreement/s

<b>Contact Name</b>			
<b>Company Name</b>			
<b>Address</b>			
<b>Telephone Number</b>			
<b>Email</b>			
<b>Form of Contract</b>			
<b>Contractual Maintenance Period</b>			

**4. Project Finance / Interested Party**

<b>How is the project being funded?</b>				
<b>Lender Name</b> (in full)		<b>Mortgage Amount (\$)</b>		
<b>Other Finance</b> (provide details)				
<b>Will all deposits be held in Trust Accounts?</b>	Yes		No	

**5. Project**

<b>Project Name / Address</b>				
<b>Total Project Cost incl. GST</b>				
<b>Total No. of Units</b>		<b>Total No. of Buildings</b>		
<b>Estimated Start Date</b>		<b>Estimated Completion Date</b>		
<b>Resource Consent granted</b>	Yes		No	
<b>Drawings available?</b> Please attach copies or link to file	Yes		No	
<b>No. of storeys above ground</b>		<b>No. of storeys below ground</b>		
<b>Does the project involve a basement, part basement or tanking work?</b>	Yes		No	
<b>If yes, please give details:</b>				

**7. Building Inspection** - who will be carrying out the Building Inspection?

<b>Consent Authority</b> (Authority Name)	
<b>Telephone Numbers</b>	
<b>Email</b>	

**8. Construction Method**

<b>Foundation type</b> (strip, piled, etc.)	
<b>If piled, max length, method / type</b>	
<b>Frame / wall</b> (stone, concrete, timber, steel)	
<b>Cladding method</b>	
<b>Roof type</b> (pitched, flat)	
<b>Roof covering</b> (tiled, felt, steel)	

**9. Ground Conditions**

<b>Ground Investigation Report?</b> If yes, please attach a copy	Yes		No	
<b>High water table / soft ground</b>	Yes		No	
<b>Peat mining</b>	Yes		No	
<b>Existing or felled trees / hedges on clay</b>	Yes		No	
<b>Landfill gas</b>	Yes		No	
<b>Sulphates / old foundations</b>	Yes		No	
<b>Made up ground / steep slopes</b>	Yes		No	
<b>Contaminated land</b>	Yes		No	
<b>Existing drains</b>	Yes		No	

*Further information may be requested in due course*

**10. Multiple Units: Housing Schedule** - complete this question only if the project consists of more than one unit

<b>Unit No.</b>	<b>Property Address / Plot Reference</b>	<b>Unit Total Floor Area</b>	<b>Type of Unit</b> (detached, townhouse, apartment)	<b>Build Cost incl. GST (\$)</b>

<b>Is the project phased?</b>			Yes		No	
<b>If yes, please provide details and a plan showing units / phasing</b>						
	<b>Start Date</b>	<b>Anticipated Completion</b>	<b>No. / Type of Units</b>			
<b>Phase 1</b>						
<b>Phase 2</b>						
<b>Phase 3</b>						
<b>Phase 4</b>						
<b>Phase 5</b>						

**11. Apartments** - complete this question only if the project consists of (or includes) apartments

Does the development contain or have integrated within its design any:		
	Yes	Full specification details
Modular construction		
Prefabricated sections		
Pre-cast concrete / heavy panels		
Curtain walling		
Other innovative materials/ designs		

**12. Professional Team**

<b>PROJECT MANAGER</b>			
Contact			
Telephone Number		Website	
Address			
Email			

<b>ARCHITECT</b>			
Contact			
Telephone Number		Website	
Address			
Email			

<b>STRUCTURAL ENGINEER</b>			
Contact			
Telephone Number		Website	
Address			
Email			

<b>GEO-TECH ENGINEER</b>			
Contact			
Telephone Number		Website	
Address			
Email			

<b>OTHER PROFESSIONAL</b>			
Contact			
Telephone Number		Website	
Address			
Email			

**13. Additional Insurances**

**Contract Works Insurance**

<b>It is a condition of our policy that insurance is in place to cover loss or damage to the property during construction, incl. materials brought onto the site for incorporation in the works. Please indicate if you need a quotation:</b>	Yes		No	
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**General and Statutory Liability Insurance**

<b>The Main Contractor and the Owner / Developer may be liable to third parties for personal injury or damage to their property. Please indicate if you need a quotation:</b>	Yes		No	
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**Claims Declaration** (applicable to all sections for which insurance is required)

<b>In the last 3 years have you had any claims, whether insured or not, which would have been covered under any of the policies being applied for here?</b>					Yes		No	
If yes, please give details below:								
<b>Date</b>	<b>Type of Claim</b>	<b>Brief description of the Claim</b>	<b>Paid (\$)</b>	<b>Outstanding (\$)</b>				

<b>Please use this space to provide any further information:</b>

**Declaration by the Proposer**

I/we declare to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail and I/we have not withheld any material fact.

I/we understand that the signing of this form does not bind us to effect insurance under the Stamford Building Warranty for the Housing Scheme but agree that should the quotation be accepted, this proposal and the statements made herein shall form the basis of the contract between me/us and the Underwriter.

<b>For and on behalf of</b>	
<b>Signed</b>	
<b>Name</b>	
<b>Position</b>	
<b>Date</b>	

**CHECKLIST** ✓

REPORTS	Attached	To Follow	Not Applicable
Geo-Tech			
Architectural Plans			
Structural Engineer			
Façade			
Sale & Purchase Agreement			
Other			